



ALAMANCE-CASWELL
LOCAL MANAGEMENT ENTITY

319 N. GRAHAM-HOPEDALE ROAD, SUITE A
BURLINGTON, N.C. 27217

Daniel S. Hahn, MA
Executive Director

Tel. (336) 513-4200
Fax. (336) 513-4449

Norman M. Melton, Jr.
Chair, Area Board

MEMORANDUM

TO: Enrolled Providers

FROM: Alicia Graham, LPC
UM Manager

DATE: November 15, 2005

RE: Communication Bulletin #6
Additional CPT Code (99204, E & M Moderate, New Patient) can be captured using the Protocol below to request Physician Services

On October 17, 2005 (see Communication Bulletin #4) we began a new protocol (stated below) for authorizing the Initial Psychiatric Evaluations (90801), and follow-up medication checks (90862) that allows for an authorization to be obtained after the psychiatric visit occurs. Beginning Monday November 21, 2005 the CPT Code, 99204, E & M Moderate, New Patient, can also be authorized by using this same protocol. I have restated the protocol below for your convenience and have also attached a spreadsheet that you may use in requesting these services.

Protocol

On weekly basis (or more often if you prefer), fax a list of those consumers who have received the 99204, 90801, or 90862 services from the physician. You will *not* be required to provide clinical justification at this time. Be sure to provide the following information in the faxed list:

- ✓ Physician's name and number,
- ✓ Client name, client record number,
- ✓ Funding source
- ✓ Date consumer seen
- ✓ Service provided (please include the accurate CPT code)

Once the information is received, an authorization will be entered and written notification will be sent to you and the consumer. Please do not hesitate to give us a call if you have any questions or you need further clarification.

It is our hope that this new protocol will expedite your ability to access the required authorization for your physicians. You may continue to use the OTR to request these services until you are ready to implement this protocol.

In closing, it is important to keep in mind that physician services *other than those mentioned above*, must be pre-authorized.