



ALAMANCE-CASWELL  
LOCAL MANAGEMENT ENTITY

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MEMORANDUM

TO: Enrolled Providers

FROM: Alicia Graham, LPC  
*UR/STR Manager*

DATE: December 4, 2006

RE: Communication Bulletin #16  
Additional CPT Code (99205, E & M High, New Patient) can be captured using the Protocol below to request Physician Services

In October 2005 we implemented a protocol that allowed for some physician codes to be managed retrospectively (after the service has been provided). We are adding an additional code, effective today, which can be asked for in this manner. **The code is 99205-Evaluation and Management –High New Patient.** For your reference the other codes that can be asked for retrospectively are 90801-Initial Psychiatric Evaluations, 90862-Medication checks, and, 99204-E & M Moderate, New Patient. I have restated the protocol below for your convenience and have also attached a spreadsheet that you may use in requesting these services.

**Protocol**

On weekly basis (or more often if you prefer), fax a list of those consumers who have received the 99204, 90801, 90862, & 99205 services from the physician. You will *not* be required to provide clinical justification at this time. Be sure to provide the following information in the faxed list:

- ✓ Physician's name and number,
- ✓ Client name, client record number,
- ✓ Funding source
- ✓ Date consumer seen

✓ Service provided (please include the accurate CPT code)

Once the information is received, an authorization will be entered and written notification will be sent to you. Please do not hesitate to give us a call if you have any questions or you need further clarification.

It is our hope that this protocol will expedite your ability to access the required authorization for your physicians. You may continue to use the OTR to request these services until you are ready to implement this protocol.

In closing, it is important to keep in mind that physician services *other than those mentioned above*, must be pre-authorized.