



**ALAMANCE-CASWELL  
LOCAL MANAGEMENT ENTITY**

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**Norman M. Melton, Jr.**  
Chair, Area Board

To: Enrolled Providers

From: Alicia Graham, LPC  
UM Manager

Date: May 25, 2006

Re: Communication Bulletin #10  
Authorization request

Effective today we will be returning authorization request that we can not process. They may be returned for reasons such as:

- No clinical information given
- No provider listed
- No units listed
- No time frame for authorization listed
- No Service code listed
- No longer a service definition

The request will have to be completed and re-sent to be processed. Due to our large volume, we can no longer call and leave messages requesting information to process an authorization request.