



ALAMANCE-CASWELL
LOCAL MANAGEMENT ENTITY

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Norman M. Melton, Jr.
Chair, Area Board

February 2, 2007

REQUEST FOR APPLICATIONS

for

**Private Not-For-Profit Providers or Private For-Profit Providers
to receive MHTF awards for Mental Health and Substance Abuse Services**

Due Date: February 21, 2007

This application is to be used for any of the following three initiatives that are being supported through SFY 07 Mental Health Trust Funds for mental health and substance abuse services.

- Initiative A:
\$2,000,000 Child and Adolescent Substance Abuse or Child and Adolescent Mental Health Treatment and Co-Occurring MH/SA Disorders Initiative (Child/Adolescent)
- Initiative B:
\$2,918,955 Mental Health Community Capacity Initiative (Adult or Child/Adolescent)
- Initiative C:
\$1,460,441 Substance Abuse Community Capacity Initiative (Adult or Child/Adolescent)

The Division is requesting Application(s) from Local Management Entities (LMEs) to submit in collaboration with one or more contracted private not-for-profit or private for-profit provider Co-applicant(s) for the award of a total of \$6,379,396 in one-time non-recurring Mental Health Trust Fund dollars. All funds awarded to LMEs are UCR or non-UCR and are required to be disbursed to designated Co-applicant private providers for the implementation of innovative pilot projects to increase community capacity for mental health and substance abuse services as detailed in Appendix A of this Application. Application(s) should address the needs of one or more target populations of Child Mental Health, Child Substance Abuse, Adult Mental Health, and/or Adult Substance Abuse as detailed in Summary Level Plan in Appendix A.

An LME may submit applications as follows for Initiatives A, B and C:

- Only one application per initiative;
- While limited to one application per initiative, an LME may submit up to a total of three applications for the three initiatives combined, i.e., one application for Initiative A, one for Initiative B and one for Initiative C.
- Each application must be submitted in a separate application package (5 copies) and the application consists of:
 - (a) Transmittal memorandum signed by the LME Director and a designee of the provider agency;
 - (b) Completed application package for items 1 through 23, plus the budget worksheet.

Funds are expected to be allocated for project implementation by April 1, 2007 and funds may be budgeted to be expended in SFY 06-07 and in SFY 07-08. UCR or Non-UCR activities that are supported with these funds should not be simultaneously reimbursed through Medicaid, IPRS, or other grants or first or third party payers.

Applications should be completed on the attached Word document form and may not exceed 10 pages in length (exclusive of any desired addendums). Questions regarding the Application may be addressed to Spencer Clark at (919) 733-4670 or Spencer.Clark@ncmail.net, or Bonnie Morell at 919-715-2774 or Bonnie.Morell@ncmail.net. A transmittal letter signed by the LME Director and by a designee of each of the Co-Applicant(s) is required, along with five (5) copies of the Application, to be submitted by surface mail to Brenda G. Davis, Chief's Office, Community Policy Management Section, 3007 Mail Service Center, Raleigh, NC 27699-3007, or delivered to Brenda G. Davis at DMH/DD/SAS, Albemarle Building, Suite 679, Raleigh, NC 27603. Applications will be reviewed and recommendations for funding will be provided to the Section Chief for final decisions regarding approved Applications. Notification by email will be provided to all applicants by March 9, 2007. Allocation letters for successful applications will be promptly processed and mailed to successful applicants.

Applications must be received by the LME no later than 5:00 PM on Wednesday, February 21, 2007. The LME will submit the application to the Division of MH/DD/SA no later than 5:00 PM on Friday, February 23, 2007.

Send all applications directly to the LME at the following address:

Attention: Amy Stevens
RFA Coordinator
Alamance-Caswell-Rockingham LME
319-A N. Graham-Hopedale Road
Burlington, NC 27217

Participation in this request for application is optional. Responses to this request become the property of the Alamance-Caswell-Rockingham LME. The LME reserves the right to reject any and all applications. Submission of an application does not guarantee recommendation of funding by the LME, nor require the LME to enter into any contract.

IMPORTANT NOTE: Providers are to submit the information indicated above to the LME. Following review of the applications, the LME will complete and submit a recommendation summary to the Division, as applicable.