

# PROVIDER ADVISORY COUNCIL

Alamance-Caswell Area MH/DD/SA Authority

**June 2, 2004**

The **Alamance-Caswell Provider Advisory Council met, June 2, 2004** at 2:00 p.m. at the Human Services Center, 319 N. Graham Hopedale Road, Burlington, North Carolina.

**Providers:** Peter Tyler, Caring Family Network; LaCheata Hall, Hearthstone; Bill Harrington, Omni Visions; Gene Rodgers, Health Force; Tiffany Sands & Paul Caldwell, Triumph; Karen Garafola, Alcohol and Drug Services; Julie Ewing, Ralph Scott Lifeservices

**Staff:** Connie Windham, Provider Relations; Ann Wood, Access/Managed Care

**Guest:**

AGENDA	DISCUSSION/RECOMMENDATIONS
<b>Welcome</b>	Ms. Windham welcomed members to the first meeting of the committee and expressed appreciation for their willingness to serve. Members introduced themselves.
<b>Purpose of Committee</b>	Ms. Windham distributed copies of the charter of the Wake County Provider Advisory Council, which is seen as a model for advisory councils in the State. Members expressed preliminary thoughts about the purpose and structure of the committee including: a) representative body for provider community; b) mechanism for providing input to the LME regarding a wide range of issues c) forum for working with the LME in identifying and addressing gaps in services for consumers.
<b>Initial Tasks</b>	Initial tasks of the committee were discussed including election of officers, developing bylaws/charter, establishing goals and subcommittees, developing provider forum calendar for the year, and establishing council meeting schedule. The committee discussed need for recruitment of additional members to ensure representation by all provider groups (adult/child; disability groups; residential/periodic; etc.)
<b>Possible Tasks/Subcommittees</b>	Committee discussed possible tasks/subcommittees including: <ul style="list-style-type: none"> <li><input type="checkbox"/> Provider Forum-assist in planning and hosting</li> <li><input type="checkbox"/> Bylaws-develop charter</li> <li><input type="checkbox"/> Communications-address communication issues with LME and providers</li> <li><input type="checkbox"/> Community Capacity-assist LME in identifying generic community services and identify gaps in services; advise LME re development of new services</li> <li><input type="checkbox"/> Best Practices-assist LME in identifying best practices and emerging best practices; help educate providers and the community re best practices</li> <li><input type="checkbox"/> Divestiture-provide input to LME re details and planning to ensure smooth transitions for consumers</li> <li><input type="checkbox"/> QI/QA/Provider Monitoring-recommendations and input to LME regarding what should be monitored; streamlining monitorings; provider report cards</li> <li><input type="checkbox"/> Strategic Planning/LBP-provide feedback and input to LME</li> </ul>
<b>Provider Forum Schedule</b>	The quarterly Provider Forum schedule was developed for 2004/05: <p style="margin-left: 20px;">August 19, 2004      2-4pm    Education Room B    HSC</p> <p style="margin-left: 20px;">November 18, 2004    2-4 pm    Education Room B    HSC</p> <p style="margin-left: 20px;">February 17, 2005    2-4 pm    Education Room B    HSC</p> <p style="margin-left: 20px;">May 19, 2005            2-4 pm    Education Room B    HSC</p> <p>Suggestions from last Provider Forum for future Provider Forum agenda items were reviewed.</p> <p><b>The advisory council will assist in planning and hosting Provider Forums.</b></p>

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<b>Training</b>	Staff provided information about upcoming training on clinical protocols being held at Eastpointe. <b>Ms. Windham will try to obtain additional information about the workshop and include information on the provider website.</b>
<b>Next meeting/Agenda items</b>	Agenda for the next meeting: 1) Determine structure and purpose of committee 2) Provider Forum planning  <b>Next meeting will be held on July 23, 2004 at 2:00pm in the RSL Board Room.</b>  <b>Julie Ewing will provide directions and Ms. Windham will email them to all members prior to the meeting.</b>